



Membership Application Form
Live Animal/Plant Importer

Trading Name: _____

Contact Name: _____

Address: _____

Postcode: _____

Tel: _____

E-mail: _____

Fax: _____

Web: _____

Signed:.....

Date:.....

**Please tick the box if you are happy for
OATA to contact you for marketing
purposes**

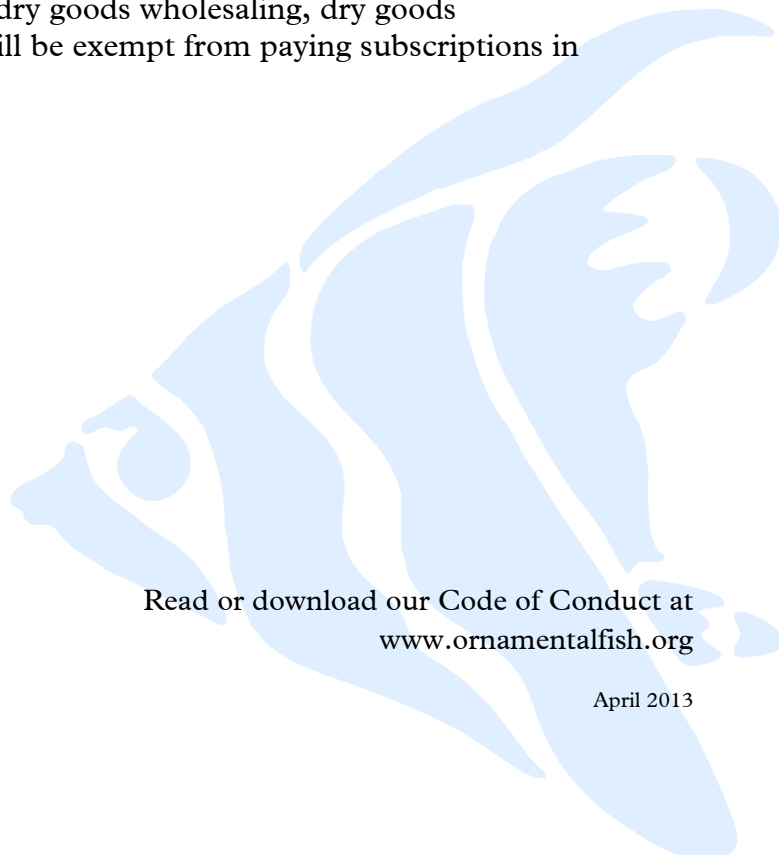
Registered Levy Scheme Importers: Nil

Subject to a minimum £1,000 annual contribution, Registered Levy Scheme Importers whose business also includes manufacturing, dry goods wholesaling, dry goods distribution, plant growing or fish breeding will be exempt from paying subscriptions in respect of these categories.

Please return this completed application form to:
Ornamental Aquatic Trade Association Ltd
1st Floor Office Suite, Wessex House,
40 Station Road, Westbury, Wiltshire, BA13 3JN
T: 01373 301352 F: 01373 301236 info@ornamentalfish.org

Read or download our Code of Conduct at
www.ornamentalfish.org

April 2013



Levy Scheme Protocol

It is intended that:

- a voluntary levy of 1% (+VAT) of the value of fish, invertebrates and aquatic plants is paid to OATA Ltd by participating importers
- the levy be paid by the imported

The monies would be collected by two methods only:

Method One: Direct Payment (by importer Scheme

- freight agents will hold pads of triplicate numbered OATA invoices
- an invoice for 1% (+VAT) of the value of each import will be raised by the agent
- copies of the invoice will be:
 - retained by the agent
 - sent to the importer
 - sent to the OATA office in Westbury
- levy payments to be remitted direct to Westbury no later than the 15th of the following month. Payments will be chased from Westbury

Method Two: Indirect Payment Scheme

(through OATA approved clearance agent)

- OATA approved clearance agents invoice and collect levy from the appropriate importers
- levy payments will then be remitted to Westbury no later than the 15th of the following month

Under the Indirect Scheme, Approved Clearance Agents must make available the following records for confidential inspection to a paid officer of OATA (though NOT to either Directors or Members):

- invoices and other records establishing that all levy collected has been remitted for a given period

