



ORNAMENTAL AQUATIC TRADE ASSOCIATION LTD

“The voice of the ornamental fish industry”

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Assistant to the Chief Executive

OATA is a small but very active trade association representing the interests of its 750 business members at local, national, EU and global levels. Among our members are importers, farmers, wholesalers and retailers of ornamental aquatic organisms including both freshwater and marine fish as well as invertebrates. Manufacturers and distributors of dry goods, such as aquariums, treatments and food are also counted in our membership.

We are now looking to recruit an assistant to our Chief Executive.

The role

The successful candidate would be expected to undertake a wide variety of work including information gathering and collation; report writing; responding to government consultations; producing newsletters; assisting members with technical issues; and developing and delivering our extensive distance learning programmes.

This exciting role will include working on a diverse range of topics, which are key to the future success of the industry. This will include, but not be limited to, the regulations on fish health, international controls on the trade in endangered species, pet shop licensing, non-native species, fish treatments, waste electric goods recycling, animal welfare and animal transport regulations.

OATA's creditability relies on lobbying in a professional and well-informed manner everywhere and anywhere (globally) our members interests are threatened or where an opportunity to promote them arises. Of course, as in any small organisation, turning your hand to any job that needs to be done is a must!

The industry is global and so is OATA's role. After a suitable probationary period opportunities to represent OATA outside of the UK may arise.

The person

The successful candidate will have:

A very positive and proactive attitude. However, this should be tempered with an ability to vary your approach as the situation demands to achieve a successful outcome for our members.

A very sound knowledge of fish and fish keeping - including detailed knowledge of water chemistry as it applies to fish husbandry. Ideally some experience of fish husbandry preferably in the ornamental fish sector, but experience in other areas of aquaculture will be considered.

An ability to collate and interpret information from technical and non-technical sources on issues that could affect our members.

The ability to formulate and present OATA's views clearly and coherently, both verbally and in writing.

Salary

The salary offered (probably £20-30k pa) will be dependant on the experience and expertise of the successful candidate.

Letters of application and CV (included current remuneration) should be addressed to:

The Chief Executive
OATA Ltd
Wessex House
Westbury
Wiltshire
BA13 3JN

or if sent electronically to: keith@ornamentalfish.org
using the subject line "Application, Assistant to Chief Executive"

Closing date for applications: Friday 12th March